The BEL Faculty New Staff Research Start-Up Fund (NSRSF) is a means by which the Faculty provides resources to new staff to assist them in initiating their research endeavours at the University of Queensland. The general aims of the Scheme are:

a) to encourage new members of staff to develop an independent research project

b) to provide limited seed funding for one (1) calendar year as a means of generating future external research support.

All applicants for the fund are recommended to complete their application within 12 weeks of commencement at UQ. As part of this application they are required to detail which calendar year they are intending to commence the use of the funds. One reason for this is that there is no carry forward of funding between years.

If you are commencing within the second half of a year and don’t anticipate that you will be able to spend the funds by the end of the year, we recommend that you request the funds be provided in the following year. If you have not spent all of the funds by the end of a year, they will no longer be available in the following year.

The grant is to support the future research effort of BEL or UQ. Therefore, access to the grant funding will cease immediately upon notice of a researcher’s resignation or notice of any lengthy departure from UQ (e.g. leave without pay).

Procedure

* Apply within 12 weeks of commencement at UQ.
* Nominate in your application in what year the use of the funds will commence.
* Submit completed and signed application form to the Office of the Associate Dean (Research), Faculty of Business, Economics and Law, Level 3, GPN3 (Building #39A), The University of Queensland, St Lucia campus, Brisbane, Qld. 4072.
* Also submit one identical e-copy to: [research@bel.uq.edu.au](mailto:research@bel.uq.edu.au)

**Scheme Operation and Funding**

* The total funding allocated to each project by the BEL Faculty is $5,000.
* Travel costs cannot exceed 50% of the budget.
* Funds allocated of $5,000 will be reimbursed via the University’s Funding in Arrears (FIA) process on a quarterly basis.
* The BEL Faculty will manage the setup of the FIA arrangement. Your School’s Finance team will organise the processing of expenditure against a non-research project.
* The funds allocated do not count towards the individual’s Q-index.

**Eligibility Criteria**

* Recipients must hold an eligible University of Queensland salaried appointment. The appointment must meet the following specific criteria:

- must be a Teaching & Research; Research Only or Clinical Academic appointment;

- must be at least 0.5FTE (full time equivalent);

- must be for at least a 3 year term (can be a single appointment or a series of shorter back-to-back appointments covering at least a 3 year period, including the grant period);

- must be at Academic Level A, B or C;

- the primary appointment must not be an adjunct, academic title or affiliated appointment.

* Recipients must not be taking a period of Long Service Leave or Special Studies Program during the grant period.
* Recipients must nothave been granted funding under the scheme in previous years.
* Recipients must not currently hold or have previously held a UQ Postdoctoral Research Fellowship or UQ Postdoctoral Research Fellowship for Women (UQ Postdoctoral Fellows receive research support funds as part of their award).
* When funds are awarded, the applicant must seek UQ ethical clearance (where required) before funds are made available. Successful candidates for the New Staff Research Start-Up Grant will be reminded of the need for ethical clearance and to spend the funds in the same calendar years as indicated in their application.