

Your Support Services



Your Support Services

Session Host:

Sabrina Schultz

BEL Careers & Employability



Acknowledgement of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.

*The Brisbane River pattern from A Guidance Through Time
by Casey Coolwell and Kyra Mancktelow.*



Presenters



Katie Dunlop

Careers Advisor
BEL Careers & Employability



Nicholas Marshall

Student Administration Officer
BEL Student Administration



Chensi Li

Student Administration Officer
BEL Student Administration



Margaret Sloan-McDonald

Librarian
UQ Library



Kate Bailey

Senior Manager
Student Services



Kristian Wheelehen

UQ Union
Student Advocacy & Support



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

CREATE CHANGE

BEL Faculty Student Administration Officers



Nicholas Marshall



Chensi Li

CRICOS 00025B • TEQSA PRV12080

BEL Student Centre

Contact us for help

Visit: Level 2 Colin Clark Building (39)

Email: bel@uq.edu.au

Call: 07 3346 7111

<https://bel.uq.edu.au/>



BEL Student Centre

We're here to help you



Plan your program/
enrolment



Be aware of important dates
affecting enrolment



Understand your program
rules/requirements



Apply for credit



Change program



Make sure you're on
track to graduate



Level 2, Colin Clark building (39)



+61 7 3365 7111



bel@uq.edu.au

Program plans

Single program plans

Find your single program plan on the BEL Faculty website:

bel.uq.edu.au/for-students/program-course-advice



Dual program plans

Find your dual program plan on the Programs and Courses website:

my.uq.edu.au/programs-courses/faculty.html?faculty=bel



Program Planning Tips

Use online program planner in conjunction with the BEL PDF Program Planners

Check/update your Program Plan each year

Confirm General Electives

Use a Progression Check Sheet

Contact
bel@uq.edu.au

❖ Choose your program: <https://bel.uq.edu.au/for-students/program-course-advice>

Progression Check Sheet

- A valuable resource to understand the courses required to meet your program requirements
- A tool to track your completed courses, including credit transferred
- A guide to plan your future semesters

Undergraduate single program plans and progression checks

- [Advanced Business \(Honours\)](#)
- [Advanced Finance and Economics \(Honours\)](#)
- [Business \(no new enrolments from 2010\)](#)
- [Business Management](#)
- [Business Management \(Honours\)](#)
- [Commerce](#)
- [Commerce \(Honours\)](#)
- [Economics](#)
- [International Hotel and Tourism Management](#)
- [Laws \(Honours\) | Laws \(Honours\) \(#48\) pre-2017 | Laws \(Honours\) \(#64\) pre-2017 | Laws pre-2015 | Laws Graduate Entry pre-2015](#)
- [Politics, Philosophy and Economics \(Honours\)](#)
- [Tourism, Hospitality and Event Management](#)

[↑ Top of page](#)

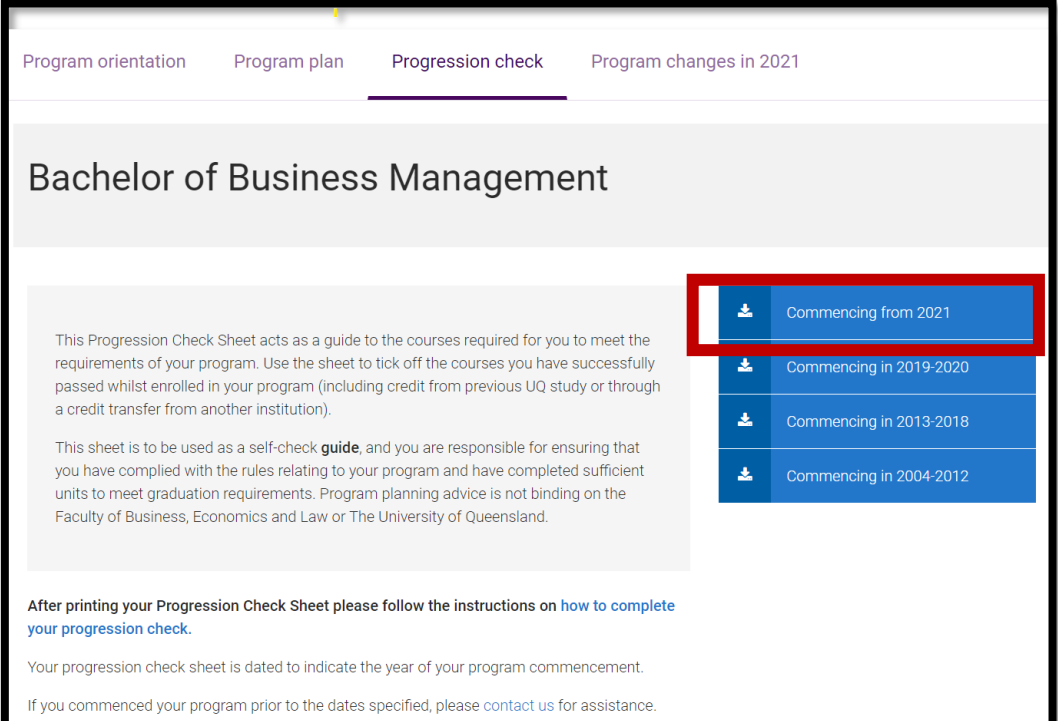
Undergraduate dual program plans and progression checks

Find your dual program plan by looking it up in [Programs and Courses](#) in My.UQ. Check your progression for your BEL component:

- [Bachelor of Arts / Bachelor of International Hotel and Tourism Management](#)
- [Bachelor of Arts/Bachelor of Tourism, Hospitality and Event Management](#)
- [Bachelor of Business/Bachelor of Laws](#)
- [Bachelor of Business Management/Bachelor of Commerce](#)
- [Bachelor of Business Management/Bachelor of Economics](#)
- [Bachelor of Business Management/Bachelor of International Hotel and Tourism Management](#)
- [Bachelor of Business Management/Bachelor of Laws](#)
- [Bachelor of Business Management/Bachelor of Laws \(Honours\)](#)
- [Bachelor of Business Management/Bachelor of Tourism, Hotel and Event Management](#)
- [Bachelor of Business Management/External Dual](#)
- [Bachelor of Commerce/Bachelor of Economics](#)
- [Bachelor of Commerce/Bachelor of Laws](#)
- [Bachelor of Commerce/Bachelor of Laws \(Honours\)](#)
- [Bachelor of Commerce/External Dual](#)
- [Bachelor of Economics/Bachelor of Laws](#)
- [Bachelor of Economics/Bachelor of Laws \(Honours\)](#)
- [Bachelor of Economics/External Dual](#)
- [Bachelor of Laws \(Honours\)/External Dual](#)
- [Bachelor of Laws/External Dual](#)

If you started a dual program with Law prior to 2015, look up your program in this list.

❖ Choose the year of your program rules



Program orientation Program plan **Progression check** Program changes in 2021

Bachelor of Business Management

This Progression Check Sheet acts as a guide to the courses required for you to meet the requirements of your program. Use the sheet to tick off the courses you have successfully passed whilst enrolled in your program (including credit from previous UQ study or through a credit transfer from another institution).

This sheet is to be used as a self-check **guide**, and you are responsible for ensuring that you have complied with the rules relating to your program and have completed sufficient units to meet graduation requirements. Program planning advice is not binding on the Faculty of Business, Economics and Law or The University of Queensland.

- Commencing from 2021
- Commencing in 2019-2020
- Commencing in 2013-2018
- Commencing in 2004-2012

After printing your Progression Check Sheet please follow the instructions on [how to complete your progression check](#).

Your progression check sheet is dated to indicate the year of your program commencement.

If you commenced your program prior to the dates specified, please [contact us](#) for assistance.

❖ Instructions on how to complete your progression check

<https://bel.uq.edu.au/for-students/program-course-advice/how-to-complete-progression-check>



How to complete your Progression Check

BACHELOR OF COMMERCE (2336)

(This Check Sheet only covers the BCom program rules / course lists from 2021 onwards)

BEL Faculty Progress Check Sheets

Name	BLOGGS Joe
Student ID	12345678

✓	#	#16 units from BCom Core Courses
1/24	2	ACCT1110 Financial Reporting and Analysis <small>Incompatible with (ACCT1101+ACCT2101)</small>
[]	2	ACCT1102 Introduction to Management Accounting
1/24	2	BISM1201 (MGTS1201) Transforming Business with Information Systems
✓	2	ECON1011 Economics for Business <small>Incompatible with ECON1010</small>
1/24	2	ECON1310 Introductory Statistics for Social Sciences
[]	2	FINM1415 Introduction to Finance <small>Incompatible with FINM2401</small>
1/24	2	LAWS1100 Business Law
[]	2	MGTS1301 Introduction to Management

Year of Commencement:	2024	Today's Date:	30/01/2024
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TOTAL: #48 units

No more than 24 units (12 courses) may be at level 1, therefore excluding Core Courses, maximum 8 units may be level 1 courses.

How to complete

Please use the following legend when completing your progression check:

- Place a ✓ beside the courses you have successfully completed or obtained credit for.
- Place the semester/year (e.g. 1/21, 2/21, 3/21) beside the courses you are currently enrolled in.

Students are responsible for ensuring that they have complied with the rules relating to their program and have completed sufficient units to meet graduation requirements. Program planning advice is not binding on the Faculty of Business, Economics and Law or The University of Queensland.

AND

✓	#	#16 units from BCom Majors for a Major Specify Major: Accounting
1/25	2	ACCT2102
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]

AND

✓	#	#16 units from EITHER: a Second Major from BCom Majors <small>(courses must not overlap with first major)</small> Specify Major: [] OR General Electives (no more than 8 units may be level 1)
✓	2	TRFCR1001
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]
[]	2	[]

Updated 11 January 2022

BACHELOR OF COMMERCE (2336)

(This Check Sheet only covers the BCom program rules / course lists from 2021 onwards)

BEL Faculty Progress Check Sheets

MAJORS
#16 units from BCom Majors for First Major (compulsory)
#16 units from BCom Majors for Second Major (optional)
<small>courses must not overlap with first major</small>

Accounting		
✓	#	#16 for
1/25	2	ACCT2102
[]	2	ACCT2110 (previously ACCT3102)
[]	2	ACCT3101
[]	2	ACCT3103
[]	2	ACCT3104
[]	2	ACCT3106
[]	2	LAWS3100
[]	2	LAWS3101

Business Analytics		
✓	#	#16 for
[]	2	BSAN2201 (previously BISM2201)
[]	2	BSAN2204 (previously BISM2204)
[]	2	BSAN2205 (previously BISM2205)
[]	2	BSAN3204 (previously BISM3204)
[]	2	BSAN3209 (previously BISM3209)
[]	2	BSAN3210 (previously BISM3210)
[]	2	BSAN3212 (previously BISM3212)
[]	2	BSAN4201 (previously BISM4201)

Business Information Systems		
✓	#	#16 for
[]	2	BISM2202 (previously MGTS2202)
[]	2	BISM2203
[]	2	BISM2206 (previously BISM3201)
[]	2	BISM2207 (previously MGTS3203, BISM3203)
[]	2	BISM3205 (previously MGTS3205)
[]	2	BISM3206 (previously MGTS3206)
[]	2	BISM3208 (previously MGTS3208)
[]	2	BISM3222 (previously INF3222)

Finance		
✓	#	#16 for
[]	2	ECON2300
[]	2	FINM2415 (previously FINM3401)
[]	2	FINM2416 (previously FINM3402)
[]	2	FINM3403
[]	2	FINM3404 OR ECON3210
[]	2	FINM3405
[]	2	FINM3406
[]	2	FINM3407

Email: bel@uq.edu.au

Welcome to the Library



Library support for students

Don't stress! Our great range of resources and services have got you covered.



Study Spaces



Computers



Online resources



Library and subject guides



Reading Lists



Print, scan and copy



Support




Library services for students




Search the collection

Find online and print resources, access search tools like databases, access your course reading list plus more through [Library Search](#)

Library Search

 / Research tools & techniques

Search

 Library ▾ Find books, articles, databases, Library guides & more  

[Search help](#) [Advanced search](#) [Database search](#) [Browse search](#)

Library Search lets you search across multiple Library systems and research databases in one place. Find books, articles, journals, video, audio, theses, past exam papers, course readings and more. [More detail on what's included.](#)

Library guides

- Find your [subject guide](#) to get started with your research
- Learn advanced search and data analysis tools and techniques

[Library Home](#) / [Library Guides](#) / [Subject](#) / [Agribusiness](#) / [Key resources](#)

Agribusiness

Key resources for agribusiness

Key resources

[Databases](#)

[Dictionaries and Encyclopedias](#)

[Handbooks](#)

[Books](#)

[Journal articles and databases](#)

[Websites and media](#)

[Statistics](#)



[Referencing](#)

[Training and software](#)

Databases



Use these key databases to find journal articles:

- [ScienceDirect](#)  A full text database covering multiple disciplines such as life sciences, health sciences, physical sciences and engineering as well as social sciences and humanities.
- [Emerald Insight](#) Emerald Insight is a specialist database developed for business schools, providing full text access to the Emerald/MCB University Press' collection of peer-reviewed management journals, as well abstracts from the Emerald Management Reviews database.
- [ABI/INFORM collection](#) Worldwide business journals for information on advertising, marketing, economics, human resources, finance, taxation, computers, and companies.
- [DatAnalysis premium](#)  DatAnalysis is a research tool for information on companies publicly listed

Referencing guides

- Academic Integrity is taken very seriously by the University
- You will need to reference the sources you draw on in your assignment following a particular style
- Check which referencing style is prescribed for your course on [Learn.UQ](#) (Blackboard) or your assignment task sheet
- Then find the [referencing guide](#) on the Library's website

The screenshot shows the University of Queensland Library website. The top navigation bar includes links for 'UQ home', 'News', 'Events', 'Give', and 'Contact'. Below this, the University of Queensland logo and 'AUSTRALIA' are displayed, followed by navigation links for 'Study', 'Research', 'Partners and community', and 'About'. A search bar is located on the right. The main content area is titled 'Library' and includes a breadcrumb trail: 'Library Home / Library Guides / Referencing / Home'. The page is divided into several sections: 'Referencing style guides', 'Referencing styles at UQ', 'Additional referencing information', and 'Referencing software'. The 'Referencing styles at UQ' section contains a paragraph explaining that a referencing style is a set of rules for acknowledging thoughts and works, and provides a link to an 'Introduction to referencing' video. Below this is a section titled 'Which referencing style should I use?' with a bulleted list of considerations. A table follows, listing various referencing styles with their full names and descriptions. The 'Additional referencing information' section is enclosed in a dashed box and includes 'Referencing specific formats' and 'Referencing software' subsections.

UQ home News Events Give Contact

THE UNIVERSITY OF QUEENSLAND AUSTRALIA

Study Research Partners and community About Search

Library

Library Home / Library Guides / Referencing / Home

Referencing style guides

Referencing styles at UQ

A referencing style is a set of rules on how to acknowledge the thoughts, ideas and works of others in a particular way. Referencing is a crucial part of successful academic writing, [avoiding plagiarism and maintaining academic integrity](#) in your assignments and research. Watch an [Introduction to referencing \(YouTube, 3m43s\)](#).

Which referencing style should I use?

- Check your [course profile](#) or ask your lecturer what style you should use
- Some [schools or disciplines use a standard style](#) but it is **still** possible your lecturer may require a different style
- There is no standard style used across UQ
- Researchers submitting a paper for publication in a journal should check the journal's Instructions for Authors, which will normally be available on the journal's website

The guides include **examples** of reference lists and how to cite different formats.

Guides and information	Full name	About the style
ACS	American Chemical Society	Widely used in chemistry and related disciplines.
AGLC (4th edition)	Australian Guide to Legal Citation	The standard Australian guide for referencing in law.
APA (7th edition) APA (6th edition)	American Psychological Association	The standard style used in psychology, but it is also widely used in other disciplines, especially in the social sciences.
Chicago (17th edition) notes and bibliography Chicago (17th edition) Author-Date	Chicago Manual of Style	The Chicago Manual's footnote referencing system is widely used in the arts and humanities.

Additional referencing information

Referencing specific formats

Suggestions for citing these formats, if there is not an existing rule in your referencing style:

- [ChatGPT and other Generative AI tools](#):
 - Check whether you are permitted to use ChatGPT or other Generative Artificial Intelligence (AI) tools prior to commencing your assignment.
 - If you use content from AI tools you must reference it or acknowledge it in accordance with course coordinator instructions or publisher policies.
- [Aboriginal and Torres Strait Islander referencing](#)
- [Manuscripts from the Fryer Library](#)
- [Code in your assignments](#)
- [Datasets](#)

Referencing software

[EndNote referencing software](#) is available for UQ students and staff to help automate your referencing. We have:

- a [guide](#) on how to use EndNote
- information on other referencing software.

EndNote has subject styles for a variety of disciplines.

Your Librarian



Do you need help doing research, finding papers, and understanding referencing?

You can reach out and email our Librarian team at – librarians@library.uq.edu.au

Your Librarian may deliver research training in some of your courses, but you can always ask them for help outside of those times.



Digital Essentials

Upgrade your digital and assignment skills with our handy online modules, designed to help you get future ready at UQ! Start with [UQ Systems](#), [Information Essentials](#) and [Write, Cite Submit](#).







UQ systems

Use UQ systems module, includes:

-  Check your IT set up
-  Book rooms
-  Printing at UQ



Assignment essentials

-  Find and use media
-  Information essentials
-  Write, cite and submit
-  Types of assignments



Digital creation

-  Accessibility
-  Choose the right tool
-  Intellectual Property



Digital security and safety

-  Digital security
-  Internet essentials
-  Social media






Professional identity and skills

-  Communicate and collaborate
-  eProfessionalism



Work with information

-  Artificial Intelligence
-  Work with data and files
-  Document your research data

Software Training at the Library

Free to attend and upskill yourself

Attend a training session online or in person to improve your IT skills, learn useful software, and do research specific to your course

Have a question or need support?
Email training@library.uq.edu.au

→ *Training taster* orientation session



R



Python



GIS/Spatial Analysis



Excel



Word/Thesis Structuring



NVivo/Text Analysis

Your Library regularly offers beginner and intermediate training in these areas and more.

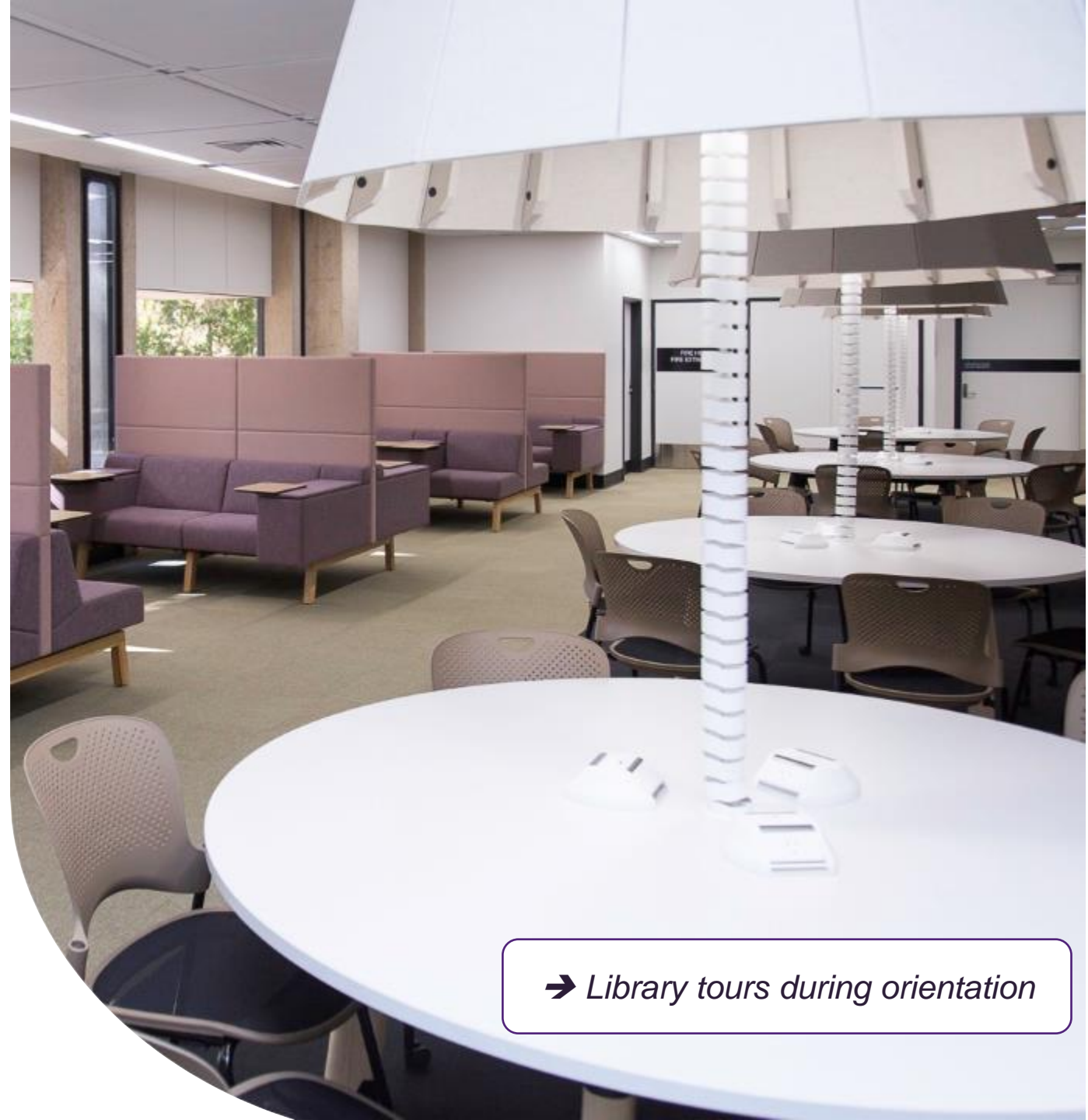
Scan to learn more and sign up



Library spaces

Your place to study, meet and relax.








- Find locations, opening hours and study spaces at www.library.uq.edu.au
- **24-hour Library spaces (Access with ID card)**
 - Central Library
 - Dorothy Hill Engineering and Sciences Library
 - Biological Sciences Library
 - Duhig Tower
 - Gatton Library
 - Law Library
- Architecture and Music Library
- Herston Health Sciences Library
- Dutton Park Health Sciences Library

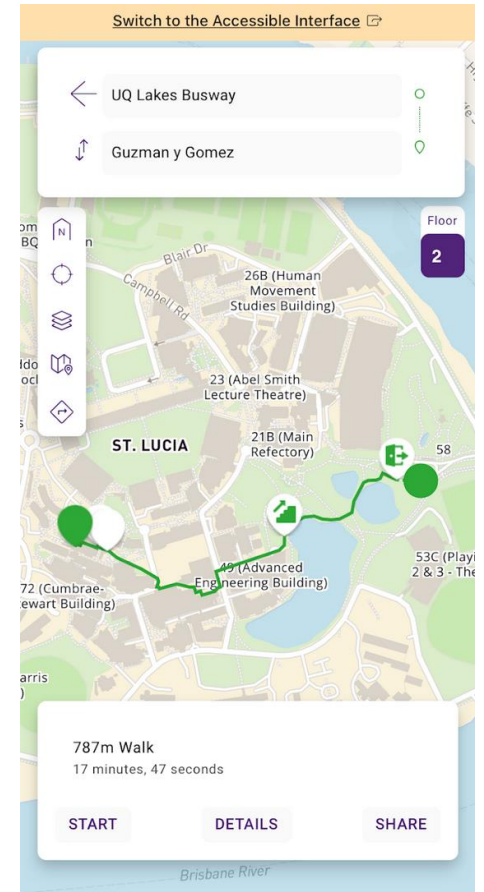
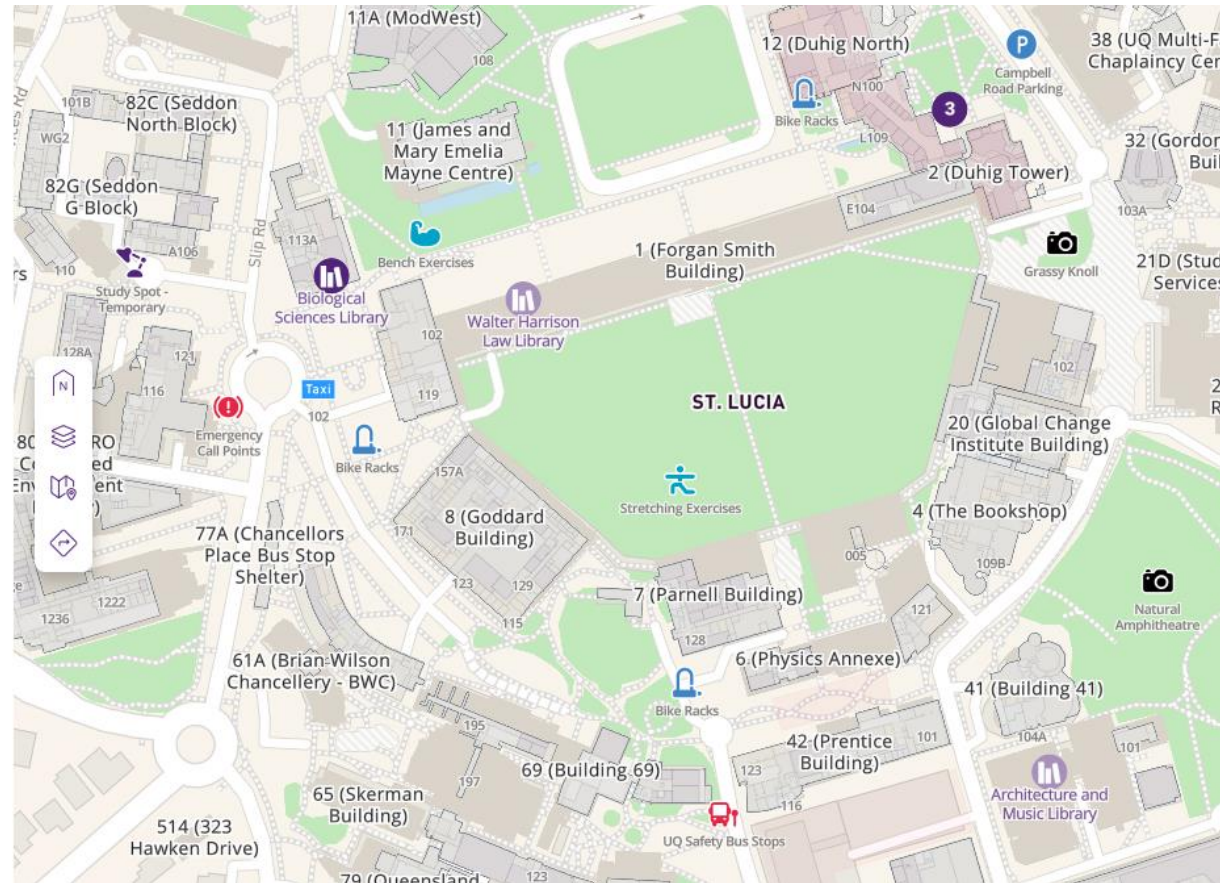


→ *Library tours during orientation*

Find library locations on UQ Maps



-  Libraries
-  **Walter Harrison Law Library**
1 (Forgan Smith Building)
-  **Duhig Tower Library**
2 (Duhig Tower)
-  **Fryer Library**
2 (Duhig Tower)
-  **Dorothy Hill Engineering and Sciences Library**
50 (Hawken Engineering Building)
-  **Architecture and Music Library**
51 (Zelman Cowen Building)
-  **Central Library**
12 (Duhig North)



AskUs



We're here to help!

- Your first place to ask questions relating to Library resources, using Library services and IT support
- Find an [AskUs desk](#) at most Libraries
- [Contact](#) by phone, email and online chat every day of the week



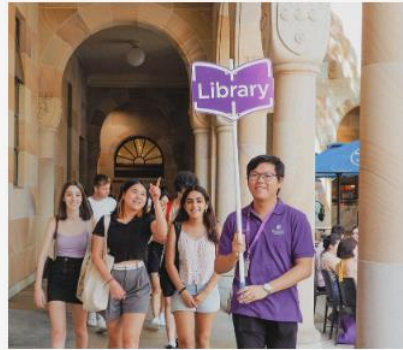
Tours and classes

Connect with information, resources, and other new students!

Learn more about how your Library can help you, and meet other students at one of our orientation information sessions and Library tours throughout O-Week and the semester:



Register for Library O-Week & Connect Week events



Library tours

Join us for a guided library tour at UQ's St Lucia, Gatton, Herston, and Dutton Park campuses to see spaces where you can study, meet, and relax.

[Register for an upcoming tour](#) >



Not just books: Make the most of your Library

Come and learn about all the ways the Library can support you while studying at UQ. Learn about our services, spaces you can use, and how to find help when you need it.

[Register now](#) >



WiFi, Printing and Other IT Essentials

Learn about how to access the free UQ WiFi, use key UQ systems like my.UQ, and other IT essentials for University.

[Register now](#) >



Navigating Learn.UQ - course materials and assessment

Discover the features of Learn.UQ for course management and assessment at UQ.



Software you need at UQ

Do you know what software you have free access to as a student? Come and find out in our hands-on session!

[Register now](#) >



Training Taster: Data Science, Creating Essays and Presentations

Come for a taste of the software training, consultations and support offered by the Library.



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

CREATE CHANGE

BEL Careers and Employability

Discover opportunities to boost your employability



Sabrina Schultz



Katie Dunlop

BEL Careers and Employability Team



Sebastian Hagebaum
Manager, BEL Career
Services



Lawrence Casey
Career Advisor, Career
Development Learning



Ashil Ranpara
Manager, Work Integrated
Learning



Sabrina Schultz
Career Advisor, First-Year
Engagement



Katie Dunlop
Career Advisor, Professional
Experiences



Nicky Scarvelis
Principal Employability
Advisor



Gabriella Mitchell-Smith
Career Advisor, Industry
Engagement



Carolyn Maltby
Career Advisor, International
Student Engagement



Iain Munro
Work Integrated Learning
Advisor



Carrie Beddis
Principal Employability
Advisor

No matter which stage you are at, we are here to help.



Explore

Explore your interests and discover your future career options



Develop

Develop your employability and connect with industry



Succeed

Build your experience and define your own success

Explore your interests and discover your future career options

Get involved and try new experiences to explore your interests, gather industry insights and develop key job search strategies and tools.



Register for BEL
Careers events



Listen to our
[CareerHacks](#) podcast



Join an
[Employers@BEL](#) event
for industry insights



Work through the BEL
[Employability Essentials](#)
online modules



Book in for a career
consult

Have more questions?

Need advice on your career direction, how to sharpen your job applications or where to find valuable work experience opportunities?

Book a time to speak with a BEL Career Advisor in-person or online about your burning career questions.

bit.ly/BELCareerConsults



Stay connected!

BEL Careers and Employability
careers@bel.uq.edu.au
07 3365 4222

BEL Employability (Work-integrated Learning)
employability@bel.uq.edu.au



bel.uq.edu.au/careers



facebook.com/UQBELCareers



THE UNIVERSITY
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AUSTRALIA

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Student Services

Your one stop shop

Student Services



St Lucia:
Student Central, Prentice
Building B42



Telephone:
1300 275 870 (option 2)



Email:
student.services@uq.edu.au



Web:
my.uq.edu.au/student-support



THE UNIVERSITY
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Student Central



Student Services

Student Services provide assistance to all UQ students (and staff) via a number of services, including:

- Counselling
- Diversity, Disability & Inclusion
- Accommodation advice
- Financial Hardship
- International and remote Student Support
- Learning support
- Chaplaincy Services
- Mentoring
- Volunteering
- Student Staff Partnerships
- Campus Activations.



Student Services



Counselling

Offers a range of services to help students with emotional and mental health needs.



Student Advisers

Provide advice, practical support and solutions across a broad range of student needs.



Learning Advisers

Help with identifying and developing study skills to support learning and academic delivery.



Get Involved & Experience

Provide opportunities for students to engage with peers by attending programs, events and activities.

UQ Counselling

Our professional counsellors are a unique team of social workers, counsellors and psychologists. We provide free and confidential counselling to all UQ students currently enrolled and located in Australia.

After Hours UQ Counselling Crisis Line:
4.30pm–8am: **1300 851 998**

Wellbeing programs

We offer various groups that are readily accessible and targeted to specific issues which can have positive effects on mental health in combination with counselling.

UQ with you

High-quality, no cost, short-term counselling service provided by final year postgraduate counselling students and provisional psychologists.





Wellbeing Programs

Groups tailored to specific needs and DIY resources.



UQ Counsellors

1-to-1 counselling specialised to the Uni experience.



E-Mental Health

Free online courses that offer essential mood management skills.



UQ Counsellor Connect

Best of care model led by Master of Counselling students.

Online Counselling – UniWellbeing

- New UniWellbeing courses start around every 2 weeks.
- The course includes 4 lessons and runs for 5 weeks.
- You will receive a 10-15 minute phone call from a counsellor once a week to discuss course content and real-life application.



Workshops

- Freedom from your cage
- Mindfulness yoga
- Mindfulness meditation
- Art for Wellbeing
- Healthy Relationships
- Healthy communication
- YOLO (You'll only live once, so make it count)

UQ Respect – SMSU

The University of Queensland's Sexual Misconduct Support Unit (SMSU) is a safe and supportive place for the UQ community to receive guidance around sexual assault and sexual harassment.

We have Counsellors who specialize in this area. Appointments can be made through Student Hub.

Student Advice Team



The Student Advice Team support students with diverse experiences to ensure learning is accessible and inclusive, working closely with academic staff, examinations faculties and UQ Library. Some of the tools we use to do this are:

- Student Access Plans (SAP)
- Exam Adjustments
- Support for students with caring responsibilities

The team also provide support to students who require assistance with:

- Accommodation
- Financial hardship
- Settling into UQ
- Health and wellbeing



Tools and support

The Student Advice Team work with students to ensure inclusive and accessible learning is available and in place. Some of the tools and support provided include:

- Working with the Library to arrange use of assistive technology
- Recommending and arranging Participant or Access Assistants
- Supporting with alternative print services.

Advisers work closely with Course Coordinators, Library staff, Faculty staff, Examinations and providers to establish supports for students throughout the semester or for as long as required within the semester.



Student Advice Team

Neurodivergent Hub



ADHD Coaching sessions

Develop connections and strategies to support your studies.



Neurodivergent Meet-up

Come along to learn new skills and meet other neurodivergent students who are sharing your experiences.



Neurodivergent Check-in workshop

Learn how to identify challenges earlier in the semester and develop strategies to progress through the semester.



Neurodivergent Mentoring program

Have the opportunity for more tailored support and explore strategies through one-on-one support for the first 6 weeks of semester 1.



Tertiary Transition Toolbox

The TTT is a 2-day workshop offered in the lead-up to semester 1. This workshop assists neurodivergent students to transition into university life and study.

Learning Advisers

Learning Advisers can help you develop the study skills you need for university. Learning Advisers provide one-on-one appointments and group-based support sessions in the following areas:



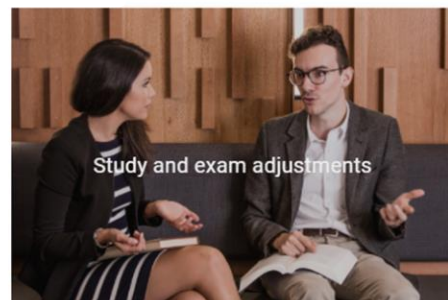
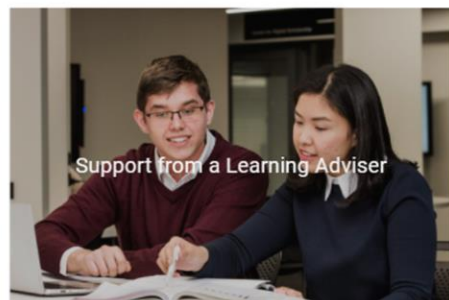
- **Develop assignment writing skills**
- **Clarify assignment expectations**
- **Understanding feedback on assignments**
- **Exam preparation**
- **Study Skills**
- **Group work tips**
- **Postgraduate study support**



Increase your learning potential

Learning advice and study support

<https://my.uq.edu.au/information-and-services/student-support/study-skills>



General study skills

Need more effective study strategies? We've got you covered with general tips, problem solving, critical reading, and more



Exam tips

Prepare for your exams. Find out more about the different exam types and tips to help you study



Assignment writing

Write better assignments. Learn about assignment types, writing strategies, and how to find a proofreader



Workshops

Student Life runs a range of workshops and sessions aimed at helping you improve your academic, life and wellbeing skills. There is something for all ages and academic stages.

Learning Advisers

Our advisers can help undergraduate and postgraduate students in all programs clarify ideas from workshops, help you develop skills and give feedback on assignments.

[Book an appointment](#)

> [How a Learning Adviser can help](#)



Chaplaincy Services

- Pastoral support to all members of the University community.
- The Multi-faith Chaplaincy is a place for students to explore and celebrate diverse spiritual gifts in a supportive, friendly environment.
- Facilities and services to support numerous faiths and their traditions.
- Prayer spaces, bible study groups and special events for significant days of the year.



Employability

Students can access a wide range of enrichment activities during their time at UQ including:

- Research opportunities
- Student-Staff Partnerships
- Entrepreneurial activities
- Volunteering and Leadership
- Internships and work experience
- Mentoring (peer and career)
- Exchange & Short-Term experiences
- Professional networking
- Faculty Employability Teams.

employability.uq.edu.au





THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

WELCOME TO YOUR **#UQLIFE**

Follow us
@uqlife

Events & more
life.uq.edu.au



GET INVOLVED

in the UQ community with:

- Volunteering
- Mentoring
- Student Voice
- Student Representation

life.uq.edu.au/get-involved



Student Relations Network

In 2015 UQ established the Student Relations Network to build relationships with students during their first year of study. An initiative service aimed at engaging with and supporting students early in their university journey. Our team is made up of **UQ students** who welcome all **first-year** students and provide support and information to help you.

When will we call you?

Welcome Call (2 weeks before Orientation)

- Welcome & congratulations 😊
- Help with enrolment, student card, clubs and societies - all the things!
- Orientation activities. What's on? Do you know which ones to go to?

Pre-Census (From week 2 of classes)

- What challenges are you facing?
- How is your study going?
- Support services available
- Career ideas and advice available

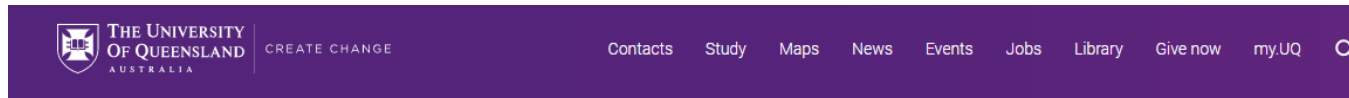
1st Year Experience (May/June before exams)

- How was your first semester?
- Study plans for next year
- Help you with support leading up to exams

Welcome. Listen. Inform. Encourage.



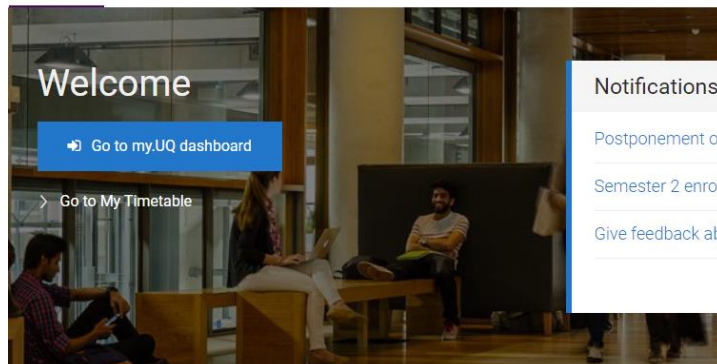
How to navigate UQ Website to find our services:



- About
- Future Students
- Current Students
- Engage
- Research
- Staff
- Alumni
- Media



- Home
- Starting at UQ
- Programs and Courses
- Graduation
- Contact



1. Go to my.UQ

3. Pick your service

2. Click on Student Support

Manage my program

Enrolment, choosing courses, assessment, fees, policies and rules, enrich your program

Manage my details

Update personal details, student ID cards, student visas, reset student password

Student support

Health and medical, counselling, accommodation, disability services, learning support, new students

Information technology

Internet, wifi and email access, accounts and passwords, software, printing and scanning, audiovisual, IT support

Maps, parking and transport

Campus maps, parking, public transport, safe cycling routes, intercampus bus, free safety bus

Social and events

Events, clubs and societies, social sport, professional networking

Information and services

Information and services / Student support

Manage my program

Manage my details

Higher Degree by Research

Student support

Information technology

Campus shops and facilities

Maps, parking and transport

Social and events

Careers and employability

Graduation and leaving UQ

Student support

Settling in and orientation

Health and wellbeing

Mentoring

Study skills

Counselling

Diversity, disability and inclusion

International and interstate students

Aboriginal and Torres Strait Islander students

Accommodation

Financial support

Religion

Workshops

Library

Contact Student Life

Get in touch!

Student Services

Student.services@uq.edu.au

1300 275 870

Live chat: 8.30am to 4.30pm

<https://my.uq.edu.au/student-support>



facebook.com/uniofqld



Instagram.com/uniofqld



STUDENT ADVOCACY & SUPPORT

WE'RE HERE TO SUPPORT YOU

FREE | INDEPENDENT | CONFIDENTIAL



you asked.
we listened.



While we work closely with the University, UQU and SAS are an independent body. We represent students on all important university committees to ensure your voice is heard on all university matters. Services provided by SAS are available to all UQ students for **FREE**.

For more information or to book an appointment visit:

www.uqu.com.au/supporting-u



WHAT IS SAS?

Student Advocacy & Support (SAS) provides **FREE** confidential, independent support services for UQ students and staff.



PERSONALISED SUPPORT

SAS staff are fully trained professionals, who maintain the highest quality of service and confidentiality. Each advocate maintains and operates an individualised service for all students they support.

EMPOWERING YOU

SAS operates in the interest of UQ students. We strive to educate, empower and support you with the skills and knowledge required to help yourself now and into the future.

WHAT IS SAS?

Student Advocacy & Support (SAS) provides **FREE** confidential, independent support services for UQ students and staff.



APPROACHABLE

The team pride themselves on creating a safe, confidential and inclusive environment for all students. If you're in need of support or advice don't hesitate to see us.

ACCESSIBLE

We offer face to face, phone, Skype and email support for all students. Our website has information, links and resources for you to use. Appointments can be made easily via our online booking system.

HEARS YOU

SAS is part of the UQ Union and is independent of the University. SAS is well placed to represent the rights of students in grievances, appeals and other university related matters.



ACADEMIC

**HELPING YOU WITH
UNIVERSITY DECISIONS,
POLICY AND EQUITY**

 **STUDENT
ADVOCACY
& SUPPORT**

Academic appointments may include:

- ▶ Appeals
- ▶ Change to finalised results
- ▶ Equity, discrimination & harassment
- ▶ Grievance/complaints resolution
- ▶ Re-mark/Assessment issues
- ▶ Removal of financial liability
- ▶ Show Cause applications
- ▶ Student misconduct
- ▶ Withdrawal without academic penalty

ACADEMIC



JOB PREP

**GIVING YOU THE SKILLS TO
FIND A PART-TIME OR
CASUAL JOB**

Job Prep appointments may include:

- ▶ Advice on finding part time and casual work in retail and hospitality jobs
- ▶ Resume checks
- ▶ Cover letter checks
- ▶ Job interview advice

ACADEMIC



LEGAL

**OUR SOLICITOR IS AVAILABLE TO
HELP YOU WITH ADVICE ON A
RANGE OF LEGAL MATTERS**



Legal appointments may include:

- ▶ Civil disputes
- ▶ Consumer complaints
- ▶ Residential tenancy matters
- ▶ Family law matters
- ▶ Intellectual property
- ▶ Motor vehicle accidents
- ▶ General legal advice/referrals

ACADEMIC



**HELPING STUDENTS MAINTAIN
THEIR VISAS**



Visa appointments may include:

- UQ enrollment related visa issues
- Practical visa advice
- Student visa extensions
- Student visa emergency assistance
- Other student visa matters

ACADEMIC



**PROVIDING SUPPORT AND HELP TO
STUDENTS EXPERIENCING
ADVERSITY THAT'S IMPACTING
THEIR LIVES AND STUDIES**



Welfare appointments may include:

- ▶ Emergency financial relief
- ▶ Centrelink advice
- ▶ General welfare support for issues happening in your life that are impacting on your studies
- ▶ Referral and information about specialized services for specific welfare related issues

ACADEMIC

 STUDENT
ADVOCACY
& SUPPORT

BOOK AN APPOINTMENT

- FACE TO FACE
- ONLINE
- PHONE

WEBSITE

<https://www.uqu.com.au/supporting-u>

PHONE

3377 2200

OFFICE

LEVEL 4

UNION COMPLEX (BUILDING 21A)

ST LUCIA



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

CREATE CHANGE

CRICOS 00025B | TEQSA PRV12080

Thanks for joining us!

