



INFORMATION SHEET

Surname: _____ First Name: _____

Student Number: _____

Expected Date of Graduation: _____

Program: _____

Address: _____

Phone: _____ Signature: _____

(NB: Signature states that you have read, and agree to, the requirements of the BEL Faculty Computer Labs)

OFFICE USE ONLY

Activated By: _____ Access: _____

Date of Activation: _____ SiPass No: _____

Access to BEL Computer Lab - Level 2, Chamberlain Building (35)

The main lab (lab 204) is open for general access from Monday to Friday 7:45am - 10:00pm. To access the lab outside of these hours (i.e. 10:00pm - 7:45am Monday - Friday, or Saturday and Sunday) you will require access on your student identification card.

Persons found in the labs after hours without after-hours access on their Student Identification Card will be asked to leave by Security and to provide their details (i.e. name and student number).

Use of the Faculty computer facilities is a privilege that may be withdrawn at any time. Students using the computer facilities must observe the Faculty Rules and if found breaching Rules, will be referred to the Director of Studies, who may cancel passwords and access.

In addition, students who do not meet the Faculty Rules may be guilty of misconduct and may be dealt with, in accordance with the University Statute 4.

FACULTY COMPUTER LABORATORY REQUIREMENTS

- Food and Drink is prohibited.
- Student Identification Cards must not be borrowed, lent or shared, and are non-transferable.
- Only staff and students authorised to do so, may enter the Computer Laboratory.
- Students must not admit unauthorised persons to the Chamberlain Building.
- Student Identification Cards must be shown on request of University staff.
- Students must read, understand and observe the UQ policy and Procedures Library (PPL) section [6.20.01 Acceptable Use of UQ ICT Resources](#)
- Students must not use the Internet illicitly.
- The facilities are provided exclusively for University purposes. Games of any description, whether played individually or as a group, are not to be played in the Computer Laboratory.
- Priority must be given to students working on course-related activities. Users pursuing another University purpose must vacate machines on request.
- Students must not mis-use equipment in the Computer Laboratory.